Preparing the Deliverables

These deliverables will form the basis of your presentation to the management.

The Client will Receive

- **A complete audit report**
    - **Each item of every section detailed out**
    - **Includes spider diagram "report card"**
- **An audit presentation (PowerPoint)**
    - **A comprehensive summary of the audit**
    - **Includes images from the audit**
    - **Includes a vision of best-in-class for the client**
- **A list of recommendations**
    - **Listed by audit item**
    - **Broken down into short, medium and long term**
    - **Shows points to be awarded when implemented**
    - **Lists approximate cost of purchase/implementation**
- **A CD-ROM containing;**
    - **All audit images**
    - **All reports, and presentations**